

Serve Idaho
Commission Meeting Minutes
October 11, 2018
Homewood Suites 7957 West Spectrum Way | Boise ID 83709

Attendance: Kara Brascia, Roy Valdez, April Durrant, Farhana Hibbert, Kimber Russell, Heather Uhi, Renee Bade, Colleen Schowalter, Kristen Tracy, Melinda Smyser, Kristi Keeler, Char Kremer, Doug Brown, Bryan Wewers, Carrie Reese, Amy Little, Bill Langer, Cody Roell, Dirk Mardsen, Lisa Biggs. .

9:00 a.m. Call to order Colleen Schowalter, Commission Vice Chair

Review and approve agenda

**Motion made to approve agenda as written – Char Kremer*

Seconded – Kimber Russell

Motion approved

Review and approve previous meeting minutes

**Motion made to approve minutes as written and present to the Commission – Dirk Mardsen*

Seconded – Kara Brascia

Motion approved

AmeriCorps Membership Moment

Consent Report Questions & Discussion

Chair Colleen Schowalter

VISTA/Senior Corps update- April Durrant

**Motion made for Commission body to generate letter to CNCS recommending April Durrant for employment in a regional position overseeing VISTA and Senior Corps Programs – Bryan Wewers*

Seconded – Bill Langer

Motion approved

Idaho Department of Labor updates - Melinda Smyser

Administrator's report- Renee Bade

Financial report- Renee Bade

Program report- Heather Uhi

Committee Consent Report Questions & Discussion

Program- Bill Langer

Marketing- Renee Bade
Membership- Char Kremer
Serve Idaho Conference- April Durrant
Idaho's Brightest Stars- Kimber Russell
Bylaws- Dirk Marsden
Disaster- Carrie Reese

Personality Training- Jade Rodgers

12:30 p.m. Lunch – Ad Hoc Committee Breakouts

State Service Plan Goal Discussion- Renee Bade

Idaho's Brightest Stars Discussion- Kimber Russell

Standing Committee Break-Outs

Marketing
Membership

**Motion made to implement exit interview questionnaire to outgoing Commission members –
Collen Schowalter*

Seconded – Lisa Sanchez

Discussion:

Roy Valdez suggested exit interviews should be forwarded to Office of Governor.

Kimber Russell suggested addition of the following questions to the exit interview: 1) How many hours per month did you commit to Serve Idaho duties? 2) Tell us about your experience with Committee leadership roles.

**Motion made to approve original exit interview with the addition of the above two questions –
Colleen Schowalter*

Seconded – Dirk Mardsen

Motion approved

Program

**Motion made to accept the Conflict of Interest Policy as revised – Doug Brown*

Seconded – Lisa Sanchez

Motion approved

**Motion made to adopt Respectful Workplace document – Dirk Mardsen*

Suggestion made to insert original source for document – Kara Brascia

Seconded – Kimber Russell

Motion approved

Elections- Colleen Schowalter

SECRETARY

Jesse Maldonado - nominated for Secretary by Colleen Schowalter and seconded by Bryan Wewers

Kristi Keeler- nominated for Secretary by Kristen Tracy and seconded by Char Kremmer

Nominee left room for discussion. Kristi Keeler voted unanimously as Secretary.

VICE CHAIR

Kimber Russell – nominated by Char Kremer and seconded by Kristen Tracy
Kimber Russell won by acclamation.

COMMISSION CHAIR

Colleen Schowalter – nominated by Brian Wewers and seconded by Kimber Russell
Colleen Schowalter won by acclamation.

Wrap up and Closing Comments-Colleen Schowalter

Meeting adjourned at 3:57 pm

Meeting minutes respectfully submitted on 10/22/18 by Kristen Tracy, Commission Secretary